



Southwest Ranches Town Council

REGULAR MEETING Agenda of May 25, 2017

Southwest Ranches Council Chambers
7:00 PM Thursday

13400 Griffin Road
Southwest Ranches, FL 33330

<u>Mayor</u> Doug McKay <u>Vice Mayor</u> Steve Breitzkreuz	<u>Town Council</u> Freddy Fisikelli Gary Jablonski Denise Schroeder	<u>Town Administrator</u> Andrew D. Berns <u>Town Financial</u> <u>Administrator</u> Martin Sherwood, CPA CGFO	<u>Town Attorney</u> Keith M. Poliakoff, J.D. <u>Assistant Town</u> <u>Administrator/Town Clerk</u> Russell C. Muniz, MMC
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In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation, a sign language interpreter or hearing impaired to participate in this proceeding should contact the Town Clerk at (954) 434-0008 for assistance no later than four days prior to the meeting.

1. **Call to Order/Roll Call**
2. **Pledge of Allegiance**
 - a. **Presentation of Colors - West Broward JROTC Color Guard**
3. **Presentation - Cadet Lieutenant Colonel Ellice Cothorn - Donations to Military Service Members**
4. **Proclamation - West Broward High School JROTC**
5. **Proclamation - Military Heroes Support Foundation**
6. **Presentation - Marty Kiar, Broward County Property Appraiser**
7. **Presentation - Recognition of Retired Assistant Chief Leslie Kastner**
8. **Public Comment**
 - All Speakers are limited to 3 minutes.
 - Public Comment will last for 30 minutes.
 - All comments must be on non-agenda items.
 - All Speakers must fill out a request card prior to speaking.
 - All Speakers must state first name, last name, and mailing address.
 - Speakers will be called in the order the request cards were received.
 - Request cards will only be received until the first five minutes of public comment have concluded.
9. **Board Reports**
10. **Council Member Comments**
11. **Legal Comments**
12. **Administration Comments**

Resolutions

- 13. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, AUTHORIZING A PURCHASE ORDER IN THE AMOUNT OF \$10,770.00 TO BENNETT FIRE PRODUCTS CO. INC. TO PURCHASE FIVE (5) SETS OF PERSONAL PROTECTIVE EQUIPMENT ("BUNKER GEAR") TO REPLACE EXPIRED OR EXPIRING BUNKER GEAR; PROVIDING FOR AN EFFECTIVE DATE.**

14. Adjournment

PURSUANT TO FLORIDA STATUTES 286.0105, THE TOWN HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE TOWN FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.

PROCLAMATION

TOWN OF SOUTHWEST RANCHES

WHEREAS, the West Broward High School Junior Reserve Officer Training Corps (JROTC) was founded to help cadets gain leadership and citizenship skills, mental management abilities, responsibility, integrity, and cooperation; and

WHEREAS, under the direction of First Sergeant Ernest Sosa, First Sergeant David Torres, and Lieutenant Colonel Kenneth Merkel, cadets are instructed on many life skills such as etiquette, drug awareness, physical fitness, and citizenship; and

WHEREAS, the West Broward JROTC decided to organize a school wide donation drive to help active military service members as part of their annual service learning project; and

WHEREAS, through the determined efforts of these outstanding cadets the donation drive began in mid-March and by the end of that month 8 boxes of food and supplies were collected representing more than 1,200 donated items; and

WHEREAS, on April 7, 2017 West Broward JROTC dropped off the donated items to the Town which serves as a collection point for the Military Heroes Support Foundation; and

WHEREAS, the Military Heroes Support Foundation quickly sent the donated items to active military members in Afghanistan and Iraq; and

WHEREAS, the selfless act of organizing a school wide donation drive for active military service members illustrates the ideals of leadership and citizenship that JROTC seeks to instill, and as such the cadets of West Broward High School JROTC are to be recognized for their efforts.

NOW, THEREFORE, the Mayor and Town Council of the Town of Southwest Ranches, Florida, do hereby proclaim May 25th, 2017 as:

West Broward High School Junior Reserve Officer Training Corps Day

Dated this 25th day of May, 2017

DOUG McKAY, MAYOR



PROCLAMATION

TOWN OF SOUTHWEST RANCHES

WHEREAS, Military Heroes Support Foundation was founded in 2008 by Karla Smiley and its' mission is to provide military veterans direction and support in achieving an effective transition during their return home; and

WHEREAS, under the direction of Janette Chandler, Director of Veterans Affairs, Military Heroes Support Foundation endeavors to act as an advocate and liaison between service members, their families and available resources within the military and local municipalities; and

WHEREAS, the organization, a longtime partner of the Town in coordinating assistance to our military service members and their families, recently lost their headquarters when their landlord sold the building they were operating from; and

WHEREAS, the Town has coordinated many support drives for Military Heroes Support Foundation over the years and remains a collection point to this day; and

WHEREAS, Morningday Community Solutions a non-profit organization based in Pompano Beach, Florida was instrumental in a recent support drive by providing Military Heroes Support Foundation office space within their building; and

WHEREAS, the ability to operate effectively and provide assistance to veterans in our communities would have been compromised without a base of operations; and

WHEREAS, while operating out of their new base of operations, Military Heroes Support Foundation was able to successfully ship care packages overseas to military service members, and provide assistance to veterans stateside.

NOW, THEREFORE, the Mayor and Town Council of the Town of Southwest Ranches, Florida, do hereby proclaim May 25th, 2017 as:

Military Heroes Support Foundation Day

Dated this 25th day of May, 2017

DOUG McKAY, MAYOR



Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330-2628

(954) 434-0008 Town Hall
(954) 434-1490 Fax

Town Council
Doug McKay, Mayor
Steve Breitkreuz, Vice Mayor
Freddy Fisikelli, Council Member
Gary Jablonski, Council Member
Denise Schroeder, Council Member

Andrew D. Berns, Town Administrator
Keith M. Poliakoff, JD, Town Attorney
Russell Muniz, Assistant Town Administrator/Town Clerk
Martin D. Sherwood, CPA, CGMA, CGFO, Town Financial Administrator

COUNCIL MEMORANDUM

TO: Honorable Mayor McKay and Town Council
VIA: Andrew D. Berns, Town Administrator
FROM: Lee Bennett, Southwest Ranches Volunteer Fire Chief
DATE: 5/25/2017
SUBJECT: Bunker Gear procurement for the Southwest Ranches Volunteer Fire Department (SWRVFD)

Recommendation

Pursuant to Procurement Ordinance No. 2012-08, Section 5, Paragraph 4, upon the Town's receipt, review and analysis of three quotes received (all more than \$10,000), it is recommended that Council approve the attached resolution accepting the procurement of five (5) sets of Bunker Gear from Bennett Fire Products Co. Inc.

Strategic Priorities

- A. Sound Governance
- B. Enhanced Resource Management
- C. Reliable Public Safety

Background

Bunker gear, consisting of pants and jackets, has a life expectancy of ten (10) years after which they can no longer be certified as safe for interior firefighting of the SWRVFD. The five sets of Bunker Gear the SWRVFD is recommending herein is the same brand utilized by the City of Davie Fire Department and the price is lower than the Davie Fire Department's purchase price via Lake County Contract 12-0806B, Agenda Item 7, May 4, 2016. Further, a FMIT safety grant of up to \$3,000 will be applied for to offset the total cost, if awarded.

Fiscal Impact/Analysis

Pursuant to the below table, Bennett Fire Products Co. Inc. is the lowest responsive quote received. \$7,245 (net of anticipated FMIT grant proceeds) was originally approved in the FY 2016-2017 budget. The deficit of \$525 will be absorbed within the existing fiscal year departmental operating budget.

Bunker Gear	Qty	<i>Bennett Fire Products Co. Inc.</i>		<i>E-Darley</i>		<i>The Fire Store</i>	
Bunker Pants	5	\$ 938.00	\$4,690.00	\$1,128.95	\$5,644.75	\$ 967.99	\$4,839.95
Bunker Jackets	5	\$1,216.00	\$6,080.00	\$1,238.95	\$6,194.75	\$ 1,603.99	\$8,019.95
Sub-Total			\$10,770.00		\$11,839.50		\$12,859.90
Less: FMIT Grant			\$ 3,000.00		\$3,000.00		\$3,000.00
Total			\$7,770.00		\$8,238.95		\$9,859.90
			(Exhibit A)				

Staff Contact:

Lee Bennett, Southwest Ranches Volunteer Fire Chief
Chris Parrino, Southwest Ranches Assistant Volunteer Fire Chief
Martin D. Sherwood, Town Financial Administrator
Mara Semper, Procurement & Budget Officer

ATTACHMENTS:

Description	Upload Date	Type
Bunker Gear Reso - TA Approved	5/19/2017	Resolution
Bennett Fire Products Co. Inc Quote	5/9/2017	Exhibit

RESOLUTION NO. 2017-

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, AUTHORIZING A PURCHASE ORDER IN THE AMOUNT OF \$10,770.00 TO BENNETT FIRE PRODUCTS CO. INC. TO PURCHASE FIVE (5) SETS OF PERSONAL PROTECTIVE EQUIPMENT ("BUNKER GEAR") TO REPLACE EXPIRED OR EXPIRING BUNKER GEAR; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Southwest Ranches Volunteer Fire Department (SWRVFD) utilizes necessary Bunker Gear that is expired/expiring, no longer operable, or is beyond its accepted lifecycle; and

WHEREAS, the Town Council approved the replacement of this Bunker Gear within its current fiscal year's budget; and

WHEREAS, pursuant to the Town's Procurement Code, Ordinance No. 2012-08, the Town reviewed three quotes, and Bennett Fire Products Co. Inc. was the lowest quote for the five (5) sets of Bunker Gear in the amount of \$10,770.00; and

WHEREAS, it is in the best interest of the public and the SWRVFD to proceed with the purchase of the Bunker Gear; and

WHEREAS, the Town Council desires to authorize the issuance of a Purchase Order in the amount of \$10,770.00 to Bennett Fire Products Co., Inc. for the purchase of five (5) sets of replacement Bunker Gear; and

WHEREAS, this purchase will be funded from the General Fund Volunteer Fire Department Capital Expense Machinery and Equipment Account No. 001-3200-522-64100.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Southwest Ranches, Florida:

Section 1. The above-referenced recitals are true and correct and are incorporated herein by reference.

Section 2. The Town Council hereby authorizes the issuance of a Purchase Order in the amount of \$10,770.00 to Bennett Fire Products Co., Inc. for the replacement of five (5) sets of Bunker Gear.

Section 3. That this Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED by the Town Council of the Town of Southwest

Ranches, Florida, this ____ day of _____, _____ on a motion by _____

and seconded by _____.

McKay _____
Breitkreuz _____
Fisikelli _____
Jablonski _____
Schroeder _____

Ayes _____
Nays _____
Absent _____
Abstaining _____

Doug McKay, Mayor

Attest:

Russell Muñiz, Assistant Town Administrator/Town Clerk

Approved as to Form and Correctness:

Keith Poliakoff, Town Attorney

114091376.1

E Quotation
Bennett Fire Products Co., Inc.



www.BennettFireProducts.com

May 4, 2017

Captain Kienzel
Town of Southwest Ranches

Prices/Discount in reference to Lake County, FL Contract 12-0806B, expires June 30, 2017. Contract information may be found at www.lakecountyfl.gov. See below.

Globe Gxtreme Jacket, trousers and suspenders per Davie Fire Rescue Specifications
2016 Retail Price - \$4,161.95
Lake County Discount 42% - \$2,413.93
Southwest Ranches Volume Discount Price - \$2,154.00 per set valid until 6/30/17

Jacket - \$1,216.00 each
Trousers and Suspenders - \$938.00 each

5 sets @ \$2,154.00 = \$10,770

Delivery: 75-90 days after receipt of order and sizing completed
Terms and Conditions: net 30 days; purchase may not be made with a credit card due to the discount provided for the purchase. All sizes and complete order must be send to Globe no later than 6/30/17.

FOB Davie, FL Prices include shipping and handling

Thanks for giving us the opportunity to serve you!

Bob Reardon
561/644-5722

Instructions for downloading Lake County/Bennett Fire Products Company contract information: Visit the website www.lakecountyfl.gov.

1. View the left hand column, click on "Doing Business with Lake County". 2. View the left hand column, click on "View Term and Supplier Agreements". 3. Under the Search for Contracts space, type **Bennett Fire** 4. Contract 12-0806B will appear and the full contract or parts can be downloaded.

If you have trouble finding the information you need regarding this contract, or if you need additional information, please contact Danny Bennett at bennettfire@att.net or 770/402-9910.